



1600 S 25th E
Idaho Falls, ID
(208) 524-3000

WEBSITE:

<http://www.cei.edu/hr>

EMAIL:hr@cei.edu

WEB AND APPLICATION DEVELOPMENT TECHNOLOGY INSTRUCTOR

EXEMPT Classification

College of Eastern Idaho

Open for Recruitment: Open until filled. First application review will be held the week of October 1, 2018 – interested candidates are encouraged to apply as soon as possible.

Salary Range: \$50,000 Annually - Plus Competitive Benefits
Contract: 9 Months (166 Days)
Start Date: 1/3/2019

Location(s): Idaho Falls

GENERAL STATEMENT OF FUNCTION:

Incumbent will provide instruction to post-secondary students in assigned content area, both technical and general education and other related activities.

EXAMPLE RESPONSIBILITIES:

- Provides instruction to post-secondary students in assigned content area, both technical and general education and other related activities.
- Providing instruction to post-secondary students in assigned content area and developing related instructional materials (such as syllabus, lectures, course materials, evaluation tools, classroom activities, and others). Instructors are also expected to maintain consistent Office Hours, and to attend in-service meetings each semester.
- Incumbents may also be expected to: participate in statewide, college-level, and program-level planning and curriculum development; participate on committees or boards; serve as an advisor with a student committee or board; as well as other duties necessary to ensure the smooth operation of the assigned program.
- Prepare and deliver courses in Web Development technologies including: graphics, web authoring, style sheets, markup languages, scripting languages, and database management using development principles and proper coding technique; web-based application development; business related skills including e-commerce, web marketing, security, ethical standards; leadership and employment strategies; program manager; advises students

MINIMUM QUALIFICATIONS:

Ability and willingness to obtain:

- appropriate state certification endorsed: web-based application development certificate, microcomputer applications, graphic/printing communication
- appropriate industry certifications: (currently Microsoft 98-735)

ADDITIONAL DESIRED QUALIFICATIONS:

Current certifications in:

- appropriate state certification endorsed: web-based application development certificate, microcomputer applications, graphic/printing communication
- appropriate industry certifications: (currently Microsoft 98-375)

HOW TO APPLY:

Electronically submit a completed application packet (**in .pdf or Word format**) to hr@cei.edu. The application packet must include the following:

1. CEI Employment Application (located at <http://www.cei.edu/falcons/resources/hr/cei-employment-application-10-2017.pdf>)
2. Cover Letter
3. Résumé or VITA
4. Unofficial Transcripts
5. Three Professional References with direct contact information

Incomplete packets will not be accepted. Official transcripts required upon hire.

For additional questions contact: Human Resources at (208) 535-5495 or by email at hr@cei.edu

AA/EOE/ADA

Hiring is done without regard to race, color, religion, national origin, sex, age or disability. In addition, preference may be given to veterans who qualify under state and federal laws and regulations. If you need special accommodations to satisfy testing requirements, please contact the Division of Human Resources.