



600 S 25th E

Idaho Falls, ID
(208) 524-3000

WEBSITE:
<http://www.cei.edu/hr>

EMAIL:
hr@cei.edu

COMMUNICATION ADJUNCT INSTRUCTOR College of Eastern Idaho

Open for Recruitment: Open until filled. Interested candidates are encouraged to apply *as soon as possible*.

This is for the Spring 2019 Semester: January 3, 2019 – May 3, 2019

Rate of Pay: \$800.00/credit hour – Non-Exempt Classification

Location(s): Idaho Falls Campus

SUMMARY:

Seeking qualified, experienced instructors for the spring 2019 term for COM 101 Fundamentals of Speech. This is a course in oral communication that emphasizes the theory and practice of informative group speaking, logical argumentation, persuasion, negotiation, small group discussion, listening, and interpersonal communication with an emphasis on applications in the workplace.

GENERAL RESPONSIBILITIES:

- Teach COM 101 Fundamentals of Speech (3 credits)
- Hold office hours

MINIMUM QUALIFICATIONS OR REQUIREMENTS:

Master's Degree in Communication or Master's Degree in a closely related discipline with at least 18 graduate credit hours in Communication.

HOW TO APPLY:

Electronically submit a completed application packet (in .pdf or Word format) to hr@cei.edu. The application packet must include the following:

1. CEI Employment Application (located at <http://www.cei.edu/falcons/resources/hr/cei-employment-application-10-2017.pdf>)
2. Cover Letter detailing your experience and indicating your interest in the position
3. Resume
4. Unofficial Transcripts
5. Three Professional References with direct contact information

Incomplete packets will not be accepted. Official transcripts required upon hire. For additional questions contact: **Human Resources at (208) 535-5495** or by email at hr@cei.edu. AA/EOE/ADA

Hiring is done without regard to race, color, religion, national origin, sex, age or disability. In addition, preference may be given to veterans who qualify under state and federal laws and regulations. If you need special accommodations to satisfy testing requirements, please contact the Division of Human Resources.